

including HIV infection or pandemic symptoms

- n) Incidents involving pain or abuse of children**
- n) Incidents in which sights, sounds, or smells are distressing**
- o) Storms/natural disasters**
- p) Acute illness (physical or mental).**

32 means an incident which involves the possibility of immediate or imminent threat, physical and/or emotional distress to staff, students or visitors to the Institute, cyber bullying harassment or threat to staff and/or students, and which may require an immediate response

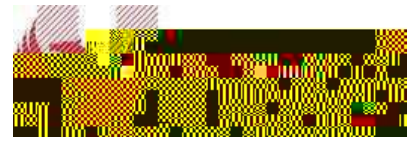
33 means a critical incident which does not involve the need for an initial emergency response (for example the development of a pandemic from a lower phase to a higher phase in which cases the government instructions will need to be followed).

41 recognises that critical incidents can arise that have the potential to impact seriously on the safety of staff, students, visitors and/or the college's business continuity. further recognises that effective planning management and rehearsal are important elements in the success of critical incident management.

42 This policy and the related procedures are designed to ensure :

- a) Meets its duty of care obligations in providing the highest possible standard of health and safety for staff, students and visitors and other persons working at or visiting the Institute;**
- b) Is able to respond swiftly and effectively in the event of a critical incident;**
- c) Implements an integrated approach to management of risks associated with critical incidents, and**
- d) Is compliant with relevant legislative and standards so that**
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- c) Student parents/guardians to be informed, and
- d) The relevant Commonwealth, state or territory agencies will be contacted where needed
- e) Should the critical incident lead to OHC being no longer able to approve the student's welfare arrangements, immigration will be informed via IRMS within 24 hours

5.13 The Campus Director is responsible for preparing a detailed report of the management of the incident for the Chief Operating Officer and SMG including recommendations for the management of such incidents in the future as appropriate

5.14 The Critical Incident Report will be verified by the Chief Operating Officer and the Chief Executive Officer will be briefed on the incident and action

5.15 The Campus Director is also responsible for recording the incident in the Critical Incident Register:

5.16 The completed Critical Incident Report and the Critical Incident Register will be tabled at the following WHS Committee meeting. The WHS Committee will review and evaluate the response to the critical incident and make recommendations as to any changes to policy and procedure where applicable

5.17 Changes to the policy and procedures, including resources, will be made as soon as practicable following the review and evaluation

5.18 Review of the Critical Incident Register will be a standing item of the

AWSA

